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| Minute of Meeting of Colintraive and Glendaruel Development Trust Board  Monday 10th February 2014; 16.30; Colintraive Hall. | | |
| **Present:** | Charles Dixon-Spain (CDS); Sandra Wilson (SW); Jim McLuckie (JMcL); Colin Boyd (CB); Alex McNaughton (AMcN); |  |
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| **Apologies:** | Bill Carlow (BC); Mark Chambers(MC); SMcL |  |
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| **Previous minute:** | The adoption of the draft minute of the meeting held on the 6th January 2014 was proposed by JMcL and seconded by AMcN. |  |
| **Confidential addendum:** | An account of a confidential agenda item is contained in an addendum to this minute |  |
| **Greener Colglen:** | SMcL had forwarded an electronic report and discussion points for the board prior to the meeting:   * 2 Polytunnels had been ordered with a 25% deposit paid * Eliet 5 woodchipper had been ordered * Some site drainage materials for Colintraive/Glendaruel had been purchased * 10 years rental in advance had been paid to Kilmodan Acre Trust * Specification for raised beds had been submitted to local contractors for quotation. * Specification for Glendaruel site was currently being drawn up * A proposal had been made to Bute Estate for the same lease and rental agreement that had been agreed for Kilmodan Acre i.e. £25 a year for 10 years * Some rhododendron sites had been GPS mapped for inclusion in the tender * A 1TB hard drive had been purchased and received.  SMcL would organise archiving DropBox items as time allowed. |  |
| **Stronafian Report:** | JMcL reported the following:   * Wind application had been submitted * Long term forest plan was progressing. CDS and JMcL to meet with Digby Guy to discuss access/lease/deer management issues. * CDS had spoken to solicitors regarding lease and access issues; a cost of £200-500 had been estimated to provide an opinion. * JMcL would meet with the Auchategan landowner to explore the possibility of fencing. * The selection of tenants for woodland crofts required community consultation. | CDS/JMcL  JMcL |
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| **Accounts:** | Electronic payments were authorised by CB and JMcL.  CB reported that the current balance was approximately £105k. |  |
| **Administrative Support** : | MS circulated an update on her work prior to the meeting;   * Data has started to be entered into the new accounts system and records can be accessed in Dropbox. * The GANTT chart is beginning to take shape and can be accessed and updated in Dropbox. * The board approved the appointment of Anne Lamb as animateur for the Broadband project. CB would ask MS to arrange a PVG application. * Bute Blacksmiths had not yet produced their estimate for the Colintraive Bridge. * MS had attended a Coastal Community Fund Webinar; applications were scheduled to open w/c 10th February and project criteria were a good match for the CW project. * Scottish Land Fund advised that funding for the next year of the forest project would be paid in the next few days. The Year End Report had been received for completion and MS and MC were working on it. MS was awaiting a form from HIE to draw down their funding contribution. Future funding of this post now needed to be considered. |  |
| **Correspondence:** | No correspondence had been received. |  |
| **AOB** | * AMcN raised the possibility of pursuing the purchase of the former shop building as DT office space. It was agreed that MS should be asked to investigate this. | MS |
| **Future Meetings:** | Next three meetings arranged as follows:  Sunday 2nd March 2014 at 14.30 in Glendaruel Hall.  Monday 24th March 2014 at 16.30 in Colintraive Hall  Sunday 13th April 2014 at 14.30 in Glendaruel Hall.  The meeting ended at 18.00 |  |
| **ADOPTION:** | **Proposed:** |  |
|  | **Seconded:** |  |
|  | **SIGNED:** |  |
|  | **Chairman:** |  |
|  | **DATE:** |  |