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| Minute of Meeting of Colintraive and Glendaruel Development Trust Board Monday 24th March 2014; 16.30; Colintraive Hall. |
| **Present:** | Charles Dixon-Spain (CDS); Sandra Wilson (SW); Jim McLuckie (JMcL); Alex McNaughton (AMcN) |  |
| **Apologies:**  | Colin Boyd (CB); Bill Carlow (BC ) |  |
| **In attendance:** | Sara Maclean (SMcL); Mark Chambers(MC); Margaret Shields (MS) |  |
| **Previous minute:** | The adoption of the draft minute of the meeting held on the 10th February 2014 was proposed by CB and seconded by BC via e-mail.  |  |
| **Greener Colglen:** | SMcL had circulated an electronic report prior to the meeting and the following points were discussed:  * SMcL reported a considerable under-spend in her budget update despite the best efforts of the project team. These were largely due to unpredictable external factors.
* Insurance for the Greener Colglen project had been arranged.
* Training in shredder use had been arranged. First aid training had been completed successfully.
* Scottish water had started work on repair to the drain near the Glendaruel polytunnel site.
* SMcL had investigated satellite broadband options as a solution to the intermittent connection problems which were disruptive to project work. This option would cost £99/month. Other solutions would be investigated by CDS and SMcL

SMcL departed at 16.55 | CDS/SMcL |
| **Stronafian Report:** | MC had circulated an electronic report prior to the meeting and the following points were discussed: * MC reported that he was continuing to find dealing with two line managers difficult but was confident that the problem would resolve itself.
* A consultant for the community wind project had been appointed and MC and BC would meet with them on the 25th March 2014. The size of the project was still to be determined; a single turbine appeared to be the most likely outcome.
* Work was progressing on the long term forest plan but MC reported delays in responses from DGA.
* The forest planning meeting had been well attended
* The masterplan for Woodland Crofts required the input of consultants at a cost of £10k. CDS requested that resulting documentation be made available on the website as it developed. The forest group had been working on the criteria for applicants.
* MC reported that the community deer management proposers were unwilling to provide the more detailed plan requested. MC and JMcL would attempt to progress the matter.
* The tenant may contribute to the fencing costs associated with improving the Auchategan access. JMcL would provide a drawing and a summary of the benefit to the tenant.
* No progress had been made on the Stronafian access or the definition of property/subjects in relation to renewable despite the efforts of JMcL and CDS.

MC departed the meeting at 17.45. | MC/ JMcL |
| Finance /Accounts: | Electronic payments were authorised by CDS and JMcL.Credit balance in the Treasurers Account (19.03.14) : £93,007.41 . MS reported changes to the accounts spreadsheet to allow the accountant to identify items for depreciation of assets. She also reported progress regarding a LEADER claim problem |  |
| **De Minimis Aid** | MS reported that she was continuing to prepare project costings despite the uncertainty associated with the De Minimis problem. It was not possible to insure against the risk and an estimate of £5,000 has been given for legal support to deal with a State Aid Challenge. Advice was being pursued from various sources. |  |
| **Broadband** | MS reported that the community survey work was completed and preparation of the scoping document for submission to Community Broadband Scotland was on schedule.  |  |
| **Ship to shore** **Ship to Shore Proje** | MS had circulated a proposal from Caledonian Maritime Assets Ltd. It was proposed that:1. The Board of Trustees give approval to CMAL to progress design works on their behalf at no cost.
2. Colin Boyd to be the representative of the Board at the “start up” meeting on site on the 8th April with CMAL and the designers.
3. Dependant on the outcome of the “start up” meeting the Working Group be re-established to ensure that the community are aware of the plans.
4. Dependant on the outcome of the “start up” meeting contact be made with the Community Council, Bute Estate and A&B Council to discuss the possibility of a significant partnership application to Europe.

This was supported. Community consultation would be arranged when the plans were complete. |  |
| **Correspondence:** | No correspondence had been received. |  |
| **AOB** | It was agreed that documentation relating to DT projects should be made available on the website, where appropriate.SW was concerned about the current workload associated with the Greener Colglen project and its stressful impact upon the project staff. CDS (the line-manager) reported that he was aware and monitoring the situation. |  |
| **Future Meetings:** | Next two meetings arranged as follows:Sunday 13th April 2014 at 14.30 in Glendaruel Hall.Monday 5th May 2014 at 16.30 in Colintraive HallThe meeting ended at 18.15 |  |
| **ADOPTION:** | **Proposed:**                            |  |
|  | **Seconded:** |  |
|  | **SIGNED:** |  |
|  | **Chairman:**   |  |
|  | **DATE:** |  |