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|  | Minute of Meeting of Colintraive and Glendaruel Development Trust Board Sunday 2nd March 2014; 14.30; Glendaruel Hall. |
| **Present:** | Charles Dixon-Spain (CDS); Sandra Wilson (SW); Jim McLuckie (JMcL); Colin Boyd (CB); Alex McNaughton (AMcN); Bill Carlow (BC ) |  |  |
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| **Apologies:** | Mark Chambers(MC) |  |  |
| **In attendance:** | Sara Maclean (SMcL) |  |  |
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| **Previous minute:** | The adoption of the draft minute of the meeting held on the 10th February 2014 was proposed by JMcL and seconded by AMcN.  |  |  |
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| **Greener Colglen:** | SMcL had circulated an electronic report prior to the meeting and the following points were discussed:* Broadband access continued to be a problem in the office, as did the Dropbox system. The latter would be investigated by CDS and SMcL, and satellite broadband as a solution to the former would be investigated further by SMcL
* Details relating to insurance of the office equipment and Greener Colglen equipment were discussed. It was agreed that at the end of the Greener Colglen project, the associated equipment and resources should continue to be insured under the CGDT policy but the funding for the growing equipment insurance would be raised by the growers.
* Progress on the Glendaruel polytunnel site drain problem was reported; Scottish Water would carry out the remedial work but the timescale was yet to be determined.
* BC suggested that the accountant would need to be consulted about the depreciation of the assets of the project (tunnels, chipper etc). MS would be asked to investigate this.

SMcL departed at 15.25 |  | CDS/SMcLMS |
| **Stronafian Report:** | JMcL reported that MC had provided him with a written update and the following was discussed:* Some progress had been made regarding improving access at Auchategan through fencing and gate removal. It was agreed that this could be funded through the forest project funds but that the tenant should be approached first, given the forest enterprise benefit of such an improvement.
* Access at Stronafian required improvement beyond forest enterprise purposes. JMcL was attempting to contact the landowner to discuss the community benefit and business opportunities associated with improved access. The solicitor’s opinion (previously costed and minuted), would not be pursued.
* CDS had arranged to meet with Digby Guy to discuss the designated leased and retained areas in relation to a community turbine. BC requested that CDS also discuss the funding of such a turbine at the meeting.
* BC reported that while he was very keen to pursue hydro as a relatively rapid generator of income, he appreciated that the window of opportunity was shorter for wind projects.
* JMcL had met with Winston Churchill regarding the deer management plan. A discussion was conducted regarding the relative merits of a social enterprise project of deer control on retained areas of the forest compared with WC controlling the entire area. It was agreed that in order to make a decision on the issue, a more detailed plan from the proposers should be requested.
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| **Accounts:** | Electronic payments were authorised by CDS and CB.Credit balance in the Treasurers Account is £101,686.84.   |  |  |
| **Administrative Support** : | MS circulated an update on her work prior to the meeting;Finance: Data entry was now complete and an up to date picture of all income and expenditure and how this relates to each funding source and project can be viewed in DROPBOX Project Plan/Admin:The GANTT chart was being updated continuously and could be viewed in DROPBOX . BC said he had found this very useful.Colintraive Bridge: Bute Blacksmiths had finally produced their estimate of £15,137.28 for manufacture and installation. An application to “Awards for All” would be made after securing funding for the planning application..Forest Project Administration: Scottish Land Fund was satisfied with the Year End Report and the second year of funding had been received. They had also indicated that a request to use funding for admin support would be likely to be approved. It was agreed that CDS would email David Knight at BIG Lottery with a request. De Minimis Aid: The current projects contributing to the limit had been identified and the impact on future projects was discussed.CDS would raise the issue with AICCT for guidance and JMcL would consult with theABC access officer to determine how other Argyll projects had avoided the de minimis aid problem.  | CDSCDS/JMcL |  |
| **Correspondence:** | No correspondence had been received. |  |  |
| **AOB** | There was none.  |  |  |
| **Future Meetings:** | Next three meetings arranged as follows:Monday 24th March 2014 at 16.30 in Colintraive HallSunday 13th April 2014 at 14.30 in Glendaruel Hall.Monday 5th May 2014 at 16.30 in Colintraive HallThe meeting ended at 16.55 |  |  |
| **ADOPTION:** | **Proposed:**                            |  |  |
|  | **Seconded:** |  |  |
|  | **SIGNED:** |  |  |
|  | **Chairman:**   |  |  |
|  | **DATE:** |  |  |