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| Minute of Meeting of Colintraive and Glendaruel Development Trust Board Sunday 19th October 2014; 14.30; Glendaruel Hall. |
| **Present:** | Charles Dixon-Spain (CDS); Sandra Wilson (SW); Colin Boyd (CB); Alex McNaughton (AMcN) ; John Shiveral (JS) |  |
| **In attendance:** | Sara McLean (SMcL);Eamon King (EK);Margaret Shields (MS) |  |
| **Apologies:** | Jim McLuckie (JMcL); |  |
| **Previous minutes:** | Minute of the August 17th meeting approved (proposed by CB; seconded by AMcN) Minute of the September 21st meeting approved (proposed by CDS; seconded by JS)  |  |
| **Election of Office Bearers:** | Office bearers remained unchanged, as follows:Chair: CDSTreasurer: CBSecretary: SW |  |
| **Decisions delayed from previous meeting:** | The following matters delayed from the previous meeting were circulated to the board by e-mail and agreed:* 5% costs for the CARES loan to be provided by the forest fund.
* MS to ask BIG legal team to reconsider State aid issue in the light of further information.
* MS to increase hours to 12/week to year end.
 | MS |
| **Finance and Administration:** | MS circulated a report prior to the meeting and the following was discussed:* CDS would investigate the HIE working capital figure in question, with reference to the FC legal fees figure of £9k.
* The cost of the proposed bridge on the Colintraive walking route was approximately £17k. Given that there was no funding currently available it was agreed that the project should be suspended. MS would communicate the decision and its reason on the website.
* CB noted that the funding for the administrative role performed by MS ran only until the end of December.

Electronic payments for June-August, August-September and September –October were authorised by CDS and CB. | CDSMS |
| **CCF:** | SMcL circulated a report prior to the meeting and the following was discussed:* Rhododendron Event – “From Invader to Wood Fuel” scheduled for 23.10.14. Five volunteers completed and passed their PA1 and PA6aw (an NPTC accredited qualification in pesticide spraying).
* Liz had attended the CCF workshop in evaluating project outcomes.
* SMcL reported that 3 beds still available in Colintraive and 5 in Glendaruel polytunnels . Over 50Kg of food had been harvested by the end of Sept, leading to a carbon saving of nearly 80Kg CO2e.**T**he Growers held a very successful Harvest Lunch with food from the polytunnels and gardens.Shredding took place at one of the work parties, and the total garden waste composted by the end of Sept was around 850 Kg, leading to a saving of around 125 Kg CO2e
* SMcL had completed the GREEN DEAL ADVISOR diploma and is waiting for assessment. The pre-feasibility study into biomass district heating for Duiletter would be in a complete draft form at the end of October.
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| **Stronafian Forest:** | EK circulated a report prior to the meeting; the following was discussed:* The board supported MS and EK's proposed funding application to the People and Communities Fund for 50% funding for the Duiletter hydro development on FCS land, with some concern about the lengthy timescale of the commitment. A full public ballot was required to progress the scheme; the mechanisms of the ballot would be investigated by EK.
* SW raised concerns about CGDT's responsibilities in relation to proposed HELP volunteers. EK would clarify risks and insurance cover.
* EK sough direction from the board regarding tenant cooperation with CGDT forest development proposals. The board's opinion was that the rights encompassed in the terms of the lease should be fully pursued.
* MS and EK also sought approval to review the project outcomes due to assessment difficulties. This was agreed.
 | EKEKMS/ EK |
| **AOB** | There was none.The meeting ended at 16.45 |  |
| **Future Meetings:** | Sunday 16th November 2014 at 14.30 in Colintraive Hall Sunday 7th December 2014 at 14.30 in Colintraive Hall Thursday 22nd January 2015 at 16.00 in Colintraive Hall |  |
| **ADOPTION:** | **Proposed:**                            |  |
|  | **Seconded:** |  |
|  | **SIGNED:** |  |
|  | **Chairman:**   |  |
|  | **DATE:** |  |