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| **Colintraive and Glendaruel Development Trust****Minute of Board Meeting****Thursday 12th February 2015; Colintraive Hall; 16.00** |
| Present: | Charles Dixon Spain (CDS); Colin Boyd (CB); Jim McLuckie (JMcL);Michael Kaufmann (MK);Sandra Wilson (SW); John Shiveral (JS) |
| Apologies: | Alex McNaughton (AMcN); Eamon King (EK); Sara Maclean (SMcL); Margaret Shields (MS) |
| Previous minute: | Adoption of the draft minute of the meeting held on the 22nd January 2015 was proposed by JMcL and seconded by CB. |  |
| Finance and Administration: | There were no financial and administrative reports further to those presented at the last meeting. |  |
| Cowal Way: | * JMcL reported that a good number of applications had already been received for both the PM and Ranger posts. JMcL and MK would meet on 16.02.15 to assess the applications and select candidates for interview.
* JMcL reported that the hard copy offer had finally been received but that the documents were mixed with those of another applicant and required revision. It was agreed that an electronic copy of the revised document should be circulated to the board members in order to share the burden of checking the documents.
* The board wished to thank EK for acting as administrator for the application process in MS’s absence.
 | JMcLMKALL |
| Greener Colglen: | SMcL had circulated the CCF report prior to the meeting.  |  |
| Stronafian Forest: | EK had circulated a report prior to the meeting. The board agreed the following:* The solicitors should be instructed to set up the renewable company. CB expressed doubts that all the possibilities in relation to this had been fully explored. CDS believed that CB’s concerns could be addressed by the set up. The board must approve the proposed set up prior to it being carried out, specifically to ensure protection of community assets.
* Forest access must be for all purposes. Costs of fencing, gates and contractors could be met from forest funds and could be progressed once a letter of understanding had been written in relation to the long term access arrangements. JMcL would convey the board’s thoughts and decisions in relation to the access issues to EK.
* The filming request was supported provided access was not impeded.
* The board wished EK to check if the £10k fee for securing grid connection was i) refundable and ii) payable from CARES. The outcome of this enquiry should be circulated to the board prior to agreement for the payment to be made from forest funds.
 | EKJMcLEK |
| AOCB: | * JMcL raised concerns about office space for CW employees. The potential for using space in the Glendaruel Hall (after the completion of renovation), would be determined. In addition, flexible arrangements for home working, hot-desking and improved use of technology would be investigated to maximise the efficient use of existing office space for all staff.
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|  | The meeting ended at 17.30 |  |
| Future Meetings: | 5th March 20152nd April 20157th May 2015 All dates at Colintraive Hall, 16.00. |  |
| **ADOPTION:** | **Proposed:**                          |  |
|  | **Seconded:** |  |
|  | **SIGNED:** |  |
|  | **Chairman:**   |  |
|  | **DATE:** |  |