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| Minute of Meeting of Colintraive and Glendaruel Development Trust Board Thursday 17th December 2015; 15.00; Glendaruel Hall |
| **Present:** | Charles Dixon-Spain (CDS); John Shiveral (JS);Sue Read (SR) ; Sandra Wilson (SW); Jim McLuckie (JMcL); Cathy Grant (CG) |
| **In attendance:** | Margaret Shields (MS); Eamon King (EK); Sara Maclean (SMcL) |
| **Apologies:** | Alex McNaughton (AMcN); Charlie Collins (CC); Stewart Miller (SM); Michael Kaufmann (MK); Colin Boyd (CB) |
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| **Previous minute:** | The draft minute of the previous meeting (19th November 2015), was approved (proposed by JMcL; seconded by CG). |  |
| **Matters Arising:** | * Public toilets issue covered below.
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| **Finance and Administration:** | MS circulated a report by e-mail prior to the meeting. The following was agreed/discussed:* Income and expenditure report was signed by CDS and JMcL
* MS had contacted David Rennie to register CGDT’s interest in the public toilets. It was agreed that care must be taken to ensure any subsequent contract did not result in liability for CGDT.
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| **Clachan Hub Project:** | SMcL reported progress and the following was discussed/agreed:* Some re-working of the appraisal documents was necessary to reflect information from the community meetings, ownership and conflict.
* CDS requested more consideration of the sustainability of new-build versus refurbishment, plus the balance between the community wishes and the business case.
* Saturday 16th January 2016 was proposed for the third community meeting with an additional board meeting to discuss the appraisal on Thursday 14th January 2016.
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| **Cowal Way:** | JMcL presented the CW report and the following was reported/discussed:* SM had been very busy with Argyll Long Distance Routes and the new guide book which should be available in Spring 2016.
* The Garvie counter had yielded inaccurate data due to livestock and would therefore be utilised as a mobile counter, placed initially at the Bealachandrain Bridge.
* Waymarkers (n=170),were being installed over winter.
* The possibility of using CW funds to engage an experienced Fort William-based company to run a launch event would be explored in a meeting.
* A Long Distance Routes App was being investigated.
* CG asked if it would be possible to have hand rails at the Ormidale steps.
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| **Stronafian Forest:** | EK reported the following:* People’s Project application had unfortunately failed at the third stage
* Remaining Awards for All funds were for the community building.
* Some funds remained in the Volunteer Programme budget until March 2016.
* SNH had objected to WT; bird survey required clarification.
* Benches were completed and were stored in shed to be placed out in Spring.
* Funding was in place for five interpretation panels.
* A funding application had been made for permanent composting toilets.
* Native Aspen project was proposed for both retained and tenanted areas since agreement of tenant.
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| **AOB:** | None |  |
| **Future Meetings:** | Meeting dates were arranged, as follows:**N.B. MEETING START TIMES CHANGED TO 15.00** Thursday 28th January 2016 at 15.00 in Colintraive HallThursday 25th February 2016 at 15.00 in Glendaruel Hall Thursday 24th March 2016 at 15.00 in Colintraive Hall |  |
| **ADOPTION:** | **Proposed:**                            |  |
|  | **Seconded:** |  |
|  | **SIGNED:** |  |
|  | **Chairman:**   |  |
|  | **DATE:** |  |