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| **Colintraive and Glendaruel Development Trust****Minute of Board Meeting****Thursday 26th March 2015; Colintraive Hall; 16.00** |
| Present: | Charles Dixon Spain (CDS); Colin Boyd (CB); Jim McLuckie (JMcL);Sandra Wilson (SW); John Shiveral (JS); Alex McNaughton (AMcN) |
| Apologies: | Margaret Shields (MS) |
| In attendance: | Eamon King (EK); Sara Maclean (SMcL); Charlie Collins (CC) |
| CDS started the meeting by thanking Sara Maclean for her excellent work on the Greener Colglen Project. The board recognised that despite significant obstacles, Sara delivered the outcomes of the project with determination and dedication, resulting in two valuable community growing and composting facilities which would benefit both community and environment for years to come. |
| Previous minute: | Adoption of the draft minute of the meeting held on the 5th March 2015 was proposed by CB and seconded by JMcL. |  |
| Finance and Administration: | MS had circulated a report prior to the meeting; CDS thanked her for her continuing work on the Cowal Way Project.Electronic payments were authorised by CDS and CBCDS submitted a paper regarding the appropriate funding of staff for current and pipeline projects from existing funds. After discussion, the board agreed to support the three proposals. A further proposal for staffing the Broadband Project was also considered and supported.CDS reported that funding from HIE for a DT post was still a possibility but required the drafting of a 20 page business plan. MS and CDS to do so. | CDS/MS |
| Hotel: | It was agreed that MS should draft a letter of response to the hotel owners, to be circulated to the board for approval prior to posting. | MS |
| Greener Colglen: | * SMcL reported on the closing stages of the project and was fully occupied with writing the final report.
* A meeting concerning the future uses of the shredder had been held with AMcN, SW and JS.
* A discussion of the community plan yielded a few suggestions and the board were requested to submit any further points by 31st March 2015.
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| Stronafian Forest: | EK had circulated a report prior to the meeting.* Outcomes of funding applications were discussed
* The forest logo was considered excellent
* Wind speed data was reported and renewable claw-back discussed; CDS to locate two documents pertinent to this matter (FC letter of understanding and heads of terns agreement with solicitors).
* Access without restriction at both entrances had been confirmed.
* The board did not wish to pursue geothermal opportunity.
 | CDS |
| Cowal Way: | * CC reported that the vehicle had arrived and a log-book system (with insurance and breakdown details) set up.
* Work was already being put out to tender for the Portavadie to Ormidale stretch.
* Stewart was due to take up his post on 30th March 2015.
* Lone working policy had been drafted to be agreed by SW and staff prior to adoption by board.
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| AOCB: |  |  |
|  | The meeting ended at 18.00 |  |
| Future Meetings: | THE DATES OF THE NEXT TWO MEETINGS WERE CHANGED FROM THOSE PREVIOUSLY MINUTED, AS FOLLOWS:14th May 2015 Colintraive Hall, 16.004th June 2015 Glendaruel Hall, 16.009th July 2015 Colintraive Hall, 16.00 |  |
| **ADOPTION:** | **Proposed:**                          |  |
|  | **Seconded:** |  |
|  | **SIGNED:** |  |
|  | **Chairman:**   |  |
|  | **DATE:** |  |