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| Minute of Meeting of Colintraive and Glendaruel Development Trust Board Thursday 15th September 2016; 15.00; Colintraive Hall. |
| **Present:** | Charles Dixon-Spain (CDS); Sandra Wilson (SW); Colin Boyd (CB); Jim McLuckie (JMcL); John Shiveral (JS); Alex McNaughton (AMcN) |  |
| **In attendance:** | Margaret Shields (MS); Charlie Collins (CC); Stewart Miller (SM)  |  |
| **Apologies:** | Cathy Grant (CG); Michael Kaufmann (MK) |  |
| CDS welcomed everyone to the meeting and on behalf of the board thanked MS for her excellent service. She leaves the organisation of the DT business better than she found it and will be sorely missed when she departs at the end of October. All agreed with AMCN when he said thanks were due not just for working so efficiently but also for being such a lovely person in carrying out her work. |
| **Matters Arising:** | * CDS reported that there had been no news from the Glen Hall Committee regarding a replacement for Sue Read
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| **Previous minutes:** | The draft minute of the August meeting was approved (proposed by JS and seconded by CB). |  |
| **Finance and Administration:** | MS circulated a report prior to the meeting; the following was agreed/discussed:* I&E report for the last two months were approved and signed by CDS and CB.
* HMRC problem resolved but written confirmation not yet received.
* A large repair bill for the shredder had been received but in light of the fact that the repair had not been effective it was agreed that the account should not be settled until the repair was sound. It was agreed that the repair should be funded from the forest fund.
* A communication had been received from BIG regarding further funding. It was agreed that this would be queried if it materialised.
* SKS business planners wished to run a business planning session with the Hub Project shadow board. Due to the costs, it was agreed that the shadow board should first meet on 28.09.16 to fill in any gaps prior to arranging such a meeting.
* CDS updated the board on KCB progress. It was agreed that Graham Curran should be invited to join the KCB board provided there was no conflict of interest.
* AMcN asked about progressing any of the Colintraive projects (pontoon/ shop/ path). Funding needed to be sought and it was considered that there was insufficient capacity until the conclusion of the Clachan Hub project. In the meantime it was agreed that AMcN and CB would investigate possible funding sources for the pontoon only.
* Preparations for the AGM were discussed.
 | MSCDS/ JS/ SWAMcN/CB  |
| **Cowal Way:** | CC and SM circulated reports prior to the meeting; the following was discussed:* Great Trail Status had been confirmed in writing
* Community Event organised for Saturday 22nd October in Glendaruel Hall from 19.30 until 12.00. Local youths attempting to raise funding for a DGS Costa Rica Expedition would be engaged to work at the event and would cycle/walk the CW for sponsorship.
* Road signs had been installed.
* Multi-access gates were planned to be completed by the end of the following week.
* Excellent feedback had been received from users of the new paths. Use had increased.
* Marketing activities at shows in 2017 would be conducted by CW alone rather than with other LDR’s.

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| **Stronafian:** | * The trust continued to investigate appropriate next steps in relation to the turbines.
* MS would engage with EK to ensure administrative tasks were completed prior to her departure.
* CDS would organise recruitment for MS’s replacement (14 hours/week for 12 months). JS and JMcL volunteered to interview. MS would approach funders for recruitment funding. MS would carry out the induction procedure for her replacement and be available to mentor by telephone until the end of November.
 | MSCDS |
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| **AOB** | None.The meeting ended at 16.40 |  |
| **Future Meetings:** | Thursday 6th October 2016 at 15.00 in Glendaruel Hall Thursday3rd November 2016 at 15.00 in Colintraive Hall Thursday 1st December 2016 at 15.00 in Glendaruel Hall AGM Sunday 18th September 2016 Colintraive Hall |  |
| **ADOPTION:** | **Proposed:**                            |  |
|  | **Seconded:** |  |
|  | **SIGNED:** |  |
|  | **Chairman:**   |  |
|  | **DATE:** |  |