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| Minute of Meeting of Colintraive and Glendaruel Development Trust Board Thursday 1st December 2016; 15.00; Glendaruel Hall. |
| **Present:** | Charles Dixon-Spain (CDS); Sandra Wilson (SW); Colin Boyd (CB); Jim McLuckie (JMcL); John Shiveral (JS); Cathy Grant (CG); Alex McNaughton (AMcN)  |  |
| **In attendance:** | Emily Brennan (EB); Charlie Collins (CC)  |  |
| **Apologies:** | Stewart Miller (SM)  |  |
| CDS welcomed EB to her first meeting after starting in her new post. |
| **Matters Arising:** | * There had been no update from the Glen Hall Committee regarding a replacement for Sue Read. CDS would pursue.
* A satisfactory letter had been received from KAT for the hub project.
* BT issue: remained in credit.
 | CDS |
| **Previous minutes:** | The draft minute of the November meeting was approved (proposed by JMcL and seconded by JS). |  |
| **Finance and Administration:** | EB had circulated a board report and I&E report prior to the meeting. The following was discussed:* Insurance was approved
* Signatures necessary for EB’s access to accounts were performed.
* JS suggested that the separation of KCB from CGDT was now desirable. This was agreed.
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| **Stronafian:** | * CDS reported that he had met with EK, who was contracted 2 days per week until late January. A further meeting was to be scheduled for CDS/EB and EK in order to prioritise remaining work and check budgets.
* There had been a 60% success rate in participants securing employment.
* CDS had authorised EK to investigate further funding, the pursuit of which would be dependent on the completion of current administration work.
* CG reported that the completed path/sculpture/ signposting work was impressive.
* CDS would contact EK regarding the completion of Rhona’s View.
* AMcN suggested that we need to make a longer term plan for forest funding. It was agreed that this was required but that we do not have the capacity to undertake this immediately.
* It was agreed that EB would investigate the status of the grid connection deposit paid with the CARES loan.
 | CDS/EB/EKCDSEB |
| **Clachan Hub:** | * It was agreed that CDS would continue to manage the project until the architects report back.
* The application would benefit from an investigation of other community buildings. It was agreed that CC/SM would look at the Three Villages in Arrochar, CDS would do the same at Lismore and the other board members would endeavour to identify/ contact other relevant developments.
 | All |
| **Cowal Way:** | CC and SM circulated reports prior to the meeting; the following was discussed:* The new CCF application had made it through to the stage, which had a deadline of 9thJanuary 2017 with the outcome likely in March/April. If successful, work would commence in May 2017.
* All objectives in current project were on target.
* CW would be co-hosting a LDR meeting in New Year at which a case study presentation would be made.
* EB would meet with CC/SM/JMcL the following week to be updated on the project.
* Advice of CW staff had been sought from several other groups preparing applications.

CC departed from the meeting at 16.05* JMcL outlined some challenges and potential solutions for filling the short gap between the end of the current CCF funding and the outcome of the second application. The board agreed that JMcL should approach CCF for advice on the proposed solutions.
 | JMcL |
| **AOCB** | * KCB update was provided by JS. The arrangements of KCB and CGDT now required to be separated and a KCB bank account opened. £100 was required to pay meeting costs and it was confirmed that funds were available to do so. CG requested that progress was reported to the community and to the local paper.

..The meeting ended at 16.45 |  |
| **Future Meetings:** | Thursday12th January 2017 at 15.00 in Colintraive Hall Thursday 9th February 2017 at 15.00 in Glendaruel Hall Thursday 2nd March 2017 at 15.00 in Colintraive Hall  |  |
| **ADOPTION:** | **Proposed:**                            |  |
|  | **Seconded:** |  |
|  | **SIGNED:** |  |
|  | **Chairman:**   |  |
|  | **DATE:** |  |