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| Minute of Meeting of Colintraive and Glendaruel Development Trust Board Thursday 5th November 2016; 15.00; Colintraive Hall. |
| **Present:** | Charles Dixon-Spain (CDS); Sandra Wilson (SW); Colin Boyd (CB); Jim McLuckie (JMcL); John Shiveral (JS)  |  |
| **In attendance:** | Margaret Shields (MS); Charlie Collins (CC)  |  |
| **Apologies:** | Cathy Grant (CG); Alex McNaughton (AMcN); Stewart Miller (SM)  |  |
| CDS welcomed presented MS with a token of the board’s gratitude for her excellent service and offered our best wishes for a happy retirement.  |
| **Matters Arising:** | * CDS reported that there had been no update from the Glen Hall Committee regarding a replacement for Sue Read
* G. Curran was willing to be co-opted to the KCB board.
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| **Previous minutes:** | The draft minute of the September meeting was approved (proposed by JS and seconded by CB). |  |
| **Finance and Administration:** | MS circulated her final report prior to the meeting; the following was agreed/discussed:* BT problem was not resolved; MS’s replacement would need to attend to it.
* The repair bill for the shredder could be paid now that it was in working order.
* All claims were up to date. CDS thanked MS for setting up the files and leaving them in good order to facilitate the transition to the new post holder.
* Interviews for MS’s replacement had been conducted earlier in the day and a candidate selected to be offered the post. Induction would be arranged once the candidate had been offered and accepted the post.
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| **Clachan Hub:** | * Shadow board had met to consider DP draft.
* The architects were currently looking at floor plans in the light of both community feedback and possible Brexit-related costs. Submission was expected by the end of the year.
* MS did not yet have the formal letter from the chair of the KAT and that this would be required prior to submission.
* The possibility of pursuing sport funding for the separate changing room building was raised by CB and discussed.
* JMcL asked if BREAM could impact on floor space. It was considered that this was not likely because the BREAM funding was additional.
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| **Cowal Way:** | CC and SM circulated reports prior to the meeting; the following was discussed:* October event had been successful.
* The CW experience of the Colglen students participating in the DGS Costa Rica Expedition had been positive.
* Cowal Fest walks had been very successful.
* A meeting with engineers from Sloy was planned for the following day with a view to reaching a compromise on the gate (to be paid for by SNH).
* Work on access agreements for the new funding proposal was underway.
* SM attending a LDR meeting in Perth.
* CW staff would be meeting local MP.
* Arrangements for future Cowal Fest walks were discussed.

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| **AOCB** | * KCB update was provided by CDS and JS.
* A discussion of director recruitment concluded that the board should continue to encourage any interested community members to serve.

.The meeting ended at 16.15 |  |
| **Future Meetings:** | Thursday 1st December 2016 at 15.00 in Glendaruel Hall Thursday12th January 2017 at 15.00 in Colintraive Hall Thursday 9th February 2017 at 15.00 in Glendaruel Hall  |  |
| **ADOPTION:** | **Proposed:**                            |  |
|  | **Seconded:** |  |
|  | **SIGNED:** |  |
|  | **Chairman:**   |  |
|  | **DATE:** |  |