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| Minute of Meeting of Colintraive and Glendaruel Development Trust Board Thursday 12th January 2017; 15.00; Colintraive Hall. |
| **Present:** | Charles Dixon-Spain (CDS); Sandra Wilson (SW); Colin Boyd (CB); Jim McLuckie (JMcL); Alex McNaughton (AMcN)  |  |
| **In attendance:** | Stewart Miller (SM); Charlie Collins (CC)  |  |
| **Apologies:** | John Shiveral (JS); Cathy Grant (CG); Emily Brennan (EB) |  |
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| **Matters Arising:** | * There had been no update from the Glen Hall Committee regarding a replacement for Sue Read.
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| **Previous minutes:** | The draft minute of the December meeting was approved (proposed by JMcL and seconded by AMcN). |  |
| **Finance and Administration:** | EB had circulated a board report and I&E report prior to the meeting. The following was discussed/agreed:* I&E report was approved and signed by CDS and CB
* Companies House Web Filing difficulties would be investigated
* CDS to meet EB the following day and would pass on Cowal Way staff expenses and collect a signed copy of the accounts for them.

  | CDS |
| **Stronafian:** | * In the absence of a response from EK, EB would be asked to check out current and proposed funding obligations and close them accordingly.
* The vehicle return would be arranged by formal letter
* Both Forest Group and Archaeology Group meetings were required.
 | CDS/EBCDS |
| **Clachan Hub:** | * EB to be asked to identify a source of professional advice (with charity expertise), in relation to the VAT issue. CB suggested a reputable starting point.
* The funders were expecting a February submission for a March panel.
* A community meeting would be held prior to the submission
* CB had visited the Atlantic Centre in Luing. He and CDS would liaise to provide relevant information for the application.
 | CDS/EBCDS/CB |
| **Cowal Way:** | CC and SM circulated reports prior to the meeting; the following was discussed:* There was no major construction work currently underway, the focus of the work being on the mapping system and future-proofing of the path.
* Much time and effort had been invested in the next CCF application, which had been submitted comfortably ahead of the deadline.
* It was agreed that data from both the counters and user feedback regarding facilities should be used in the Hub application to provide evidence of need.
* A 2 day cycling event would be held in October.
* It was agreed that the trade show accommodation expenses would be paid in advance. CDS would ask EB to pay an invoice by BACS.
 | Hub SubCDS/EB |
| **AOCB** | * CDS asked the board to consider taking on the Arts and Recreation Club formerly run by Sadie Dixon Spain during the school summer holiday period in the Glendaruel Hall. Capacity, workload and community benefit were discussed. Further information and time were required in order to make a decision.

..The meeting ended at 16.45 |  |
| **Future Meetings:** | Thursday 9th February 2017 at 15.00 in Glendaruel Hall Thursday 2nd March 2017 at 15.00 in Colintraive Hall Thursday 6th April 2017 at 15.00 in Glendaruel Hall  |  |
| **ADOPTION:** | **Proposed:**                            |  |
|  | **Seconded:** |  |
|  | **SIGNED:** |  |
|  | **Chairman:**   |  |
|  | **DATE:** |  |