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| Minute of Meeting of Colintraive and Glendaruel Development Trust Board Thursday 13th April 2017; 15.00; Glendaruel Hall. |
| **Present:** | Charles Dixon-Spain (CDS); Sandra Wilson (SW); Colin Boyd (CB); Jim McLuckie (JMcL); John Shiveral (JS); Cathy Grant (CG) |  |
| **In attendance:** | Stewart Miller (SM); Charlie Collins (CC); Emily Brennan (EB) |  |
| **Apologies:** |  Alex McNaughton (AMcN); |  |
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| **Previous minutes:** | The amended draft minute of the February meeting was approved (proposed by CB and seconded by JMcL). The draft minute of the March meeting was approved (proposed by CG and seconded by JMcL). |  |
| **Finance and Administration:** | EB had circulated a board report and I&E report prior to the meeting. The following was discussed/agreed:* I&E report was approved and signed by CDS and CB
* Companies House: end of year accounts submitted but penalty incurred for late submission. Additional names will be added for e-filing.
* AGM: this year will be the renewal year for 5 year subscription. It was agreed that members should be notified of this in advance and that there would be a recruitment drive for both members and board members. A newsletter would be produced to include this plus an account of achievements in last five years,
* PCF accepted final report and a further funding application had been submitted.
* Both vehicles had been reinsured. The decision to sell the forest vehicle would be delayed until the outcome of the PCF funding was known and it could be determined that it was no longer necessary.
* EB would complete final CW report with SM
* It was agreed that the DTA subscription would be renewed.

  | EB/ CDS/CGEB/ SM |
| **Clachan Hub:** | * KAT were holding a meeting on 19th April in Glendaruel Hall.
* It was agreed that if no support could be obtained from the Shinty Club, the application would be completed and submitted without the changing room facility.
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| **KCB:** | * JS reported on progress. Funding had been obtained for project management, legal and accounting support.
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| **Cowal Way:** | CC and SM circulated reports prior to the meeting; the following was discussed:* Sea plane promotion had 1700+ entries.
* Planned trade shows had provided pre-booked meetings and access to eight German buyers.
* CW would host LDR meeting in May.
* Event date had to be changed to a less advantageous one because it clashed with another local event.
* Auchategan Car park costs/contractors discussed. Quotes to be sent to EB. It was agreed that a deed of servitude was necessary, as was planning permission.
* A health report for the CW vehicle had been circulated.
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| **AOCB** | * ARC: CDS had circulated documents. JMcLthought it a worthwhile project but questioned whether it was appropriate for CGDT to take it on. Funding applications would have to be made to WFT and others. It was agreed that EB would investigate the workload and take it on only if she is satisfied that she has the capacity to do so.

CGDT staff left the meeting after this item.* SW discussed with the board the reasons for her resignation e-mail on 5th March 2017. It was agreed that she would continue until the sooner of the appointment of a replacement or the AGM.
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| **Future Meetings:** | Thursday 11th May 2017 at 15.00 in Colintraive Hall Thursday 15th June 2017 at 15.00 in Glendaruel Hall Thursday 20th July 2017 at 15.00 in Colintraive Hall  |  |
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| **ADOPTION:** | **Proposed:**                            |  |
|  | **Seconded:** |  |
|  | **SIGNED:** |  |
|  | **Chairman:**   |  |
|  | **DATE:** |  |