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| Minute of Meeting of Colintraive and Glendaruel Development Trust Board Thursday 9th February 2017; 15.00; Colintraive Hall. |
| **Present:** | Charles Dixon-Spain (CDS); Sandra Wilson (SW); Colin Boyd (CB); Jim McLuckie (JMcL); Alex McNaughton (AMcN); John Shiveral (JS) |  |
| **In attendance:** | Stewart Miller (SM); Charlie Collins (CC); Emily Brennan (EB) |  |
| **Apologies:** |  Cathy Grant (CG) |  |
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| **Matters Arising:** | * There had been no update from the Glen Hall Committee regarding a replacement for Sue Read.
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| **Previous minutes:** | The draft minute of the January meeting was approved (proposed by CB and seconded by JMcL). |  |
| **Finance and Administration:** | EB had circulated a board report and I&E report prior to the meeting. The following was discussed/agreed:* I&E report was approved and signed by CDS and CB
* EB still did not have access other than viewing access for the accounts. Appropriate authorisation forms for access were signed by JMcL and CB .
* JS noted and the board discussed the repair and MOT costs for the forest training vehicle.
* There was a discussion of issues related to Companies House web-filing. It was agreed that three people should be authorised for web-filing. Companies House annual return was due in March and the accounts in December each year.
* Sports Scotland had been contacted regarding possible funding application for Hub changing facilities. CDS had met with Shinty Club representatives to establish support for the application. CGDT board members agreed that a template letter of support should be written for all community groups and relevant businesses and that any sports funding application should be written on a multi-use basis.

  | EB/ CDS |
| **Stronafian:** | * EB and CDS to meet EK 10.02.17 regarding report and car.
* Funder to be consulted prior to payment of driving tuition account.
* A request had been received from solicitors in relation to an area of land on boundary between Stronafian and another forest. It was agreed that advice should be sought prior to any decision.
* A&BC had sent a copy of the local housing strategy which was available for scrutiny.
 | EB/ CDS |
| **KCB:** | * There had been 31 notes of interest to the procurement process and KCB now sought volunteers for procurement scoring.
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| **Cowal Way:** | CC and SM circulated reports prior to/ at the meeting; the following was discussed:* Problems relating to access at Waulkmill and motorcycle use at Ascog had been resolved.
* Coastal Communities Fund application had been submitted.
* Event planning was ongoing.
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| **AOCB** | * Consultation events for the proposed Ardtarig WF were scheduled for 22/23 February in Glendaruel and Colintraive Halls, respectively.
* Office costs currently being funded by CCF required scrutiny to reduce costs.

..The meeting ended at 16.45 |  |
| **Future Meetings:** | Thursday 2nd March 2017 at 15.00 in Colintraive Hall Thursday 6th April 2017 at 15.00 in Glendaruel Hall Thursday 11th May 2017 at 15.00 in Colintraive Hall  |  |
| **ADOPTION:** | **Proposed:**                            |  |
|  | **Seconded:** |  |
|  | **SIGNED:** |  |
|  | **Chairman:**   |  |
|  | **DATE:** |  |