

# Minute of Colintrave and Glendaruel Development Trust Board

Friday 29 March 2019, Feorlean

Directors Present	Charles Dixon-Spain(Chair), Jim McLuckie, Cathleen Russell, Alex McNaughton, John Shiveral	
Staff in Attendance	Charlie Collins, Stewart Millar, Amber Llovat	
Apologies	Colin Boyd	
Minutes of Previous meeting	Proposed: Jim McLuckie Seconded: John Shiveral	
Matters Arising	<ul style="list-style-type: none"> <li>• Charlie has tried to find out where the signs that were ordered by Eamon are but to no avail.</li> <li>• R100 Proposal that we will be a pilot area has been affirmed but whole project is 2/3 months behind.</li> <li>• Ross &amp; Co to be used in future years to prepare accounts.</li> <li>• BID proposal - we don't have the capacity to pursue at present.</li> </ul>	
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New Employment Terms	Charles produced a freelance contract and advert for the directors to consider.	
Any other Director business		
Administration	<ul style="list-style-type: none"> <li>• PCF documentation submitted to HARP.</li> <li>• PCF claim was received.</li> <li>• First Aid certificates received</li> <li>• Accounts completed by Ross &amp; Co.</li> <li>• HMRC gift aid spreadsheet completed.</li> <li>• Insurance for Cowal Way vehicle has been paid until March 2020.</li> <li>• Amber to investigate suspected overpayment to HMRC prior to 2017-18</li> </ul>	
Finance	<p>March</p> <p>Total Expenditure: £26,295.68</p> <p>Total Income: £13,158.54</p> <p>Balance: £52,655.83</p> <p>PCF 2018-19 Expenditure</p> <p>PCF Grant Offer: £13,187.00</p> <p>PCF Claim Total: £12,883.54</p> <p>Project underspend: £303.46</p> <p>Actual Match Funding: £1,914.23</p> <p>Total Expenditure: £14,797.77</p>	
Stronafian Forest	<ul style="list-style-type: none"> <li>• Skills for Regeneration course completed. Programme to continue practical training of candidiasis in place for April.</li> <li>• Apply for future funding from PCF to run courses. May be adapted to meet needs. Amber and Charlie will work together to design future courses</li> <li>• Charlie to reroof shed and ditch as necessary. 2/3 days work. Require to purchase materials</li> <li>• Charlie still working to complete some fencing at Curra Lochain</li> </ul>	

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Loch Lomond & Cowal Way	<ul style="list-style-type: none"> <li>• Andy Walters will manage website costing £800 plus 50% of revenue through advertising.</li> <li>• Red Paint Media App will continue to operate for another 12 months and then Trust will need to decide what to do with it. Need to obtain source code.</li> <li>• Charlie will manage LL&amp;CW facebook page. It has over 2800 likes/followers.</li> <li>• CCF - Jim and Stewart met with Sarah Daly and she is very pleased with progress made but there is no spare funding at this time .</li> <li>• A &amp; P Chambers purchased counter back at 40% of the original cost. Paying CGDT £3500 in sponsorship (to be on the LL&amp;CW website homepage for 2 years) and supply us with a satellite counter valued at £2000.</li> <li>• Crowd funding - Stewart hosted a walk on behalf of Easy Ways.</li> </ul>	
Presentations	The board thanked Stewart and Charlie for all their hard work and commitment over the years. They have both worked very hard to promote the Cowal Way both locally and abroad, and to bring it up to a high standard that is much appreciated by everyone who uses it. The directors gifted them Dalvey compasses to ensure they found their 'way'. Stewart and Charlie presented Jim with the original painting that was used in the Crowdfunder to thank him of all the help and support he had given them, as their line manager, over the years.	
AOCB		
Future Meetings	25th April, 10am, Glendaruel Village Hall 23rd May, 10am, Feorlean 20th June 10am, Glendaruel Village Hall	
Adoption of Minutes	<p>Proposed:</p> <p>Seconded:</p> <p>Signed:</p> <p>Chair:</p> <p>Date:</p>	