

## Minute of Colintrave and Glendaruel Development Trust Board

Monday 24th February 2020, Colintrave Village Hall, 2.30pm

Directors Present	Charles Dixon-Spain (CDS) (Chair), Jim McLuckie (JML), Cathleen Russell (CR) Colin Boyd (CB), Harry Andrews (HA), John McNaughton (JMN), Alex MacNaughton (AMN)	Actions
Staff in Attendance	Charlie Collins (CC), Amber Llovet (AL)	
Welcome	CDS welcomed everyone to meeting and apologised for having to abandon meeting on 20th February.	
Apologies	None	
Minutes of meeting held on:	16th January Proposed: Colin Boyd Seconded: Harry Andrews  20th February Proposed: Jim McLuckie Seconded: Colin Boyd	
Matters Arising	<ul style="list-style-type: none"> <li>• CDS asked everyone present if they could express how they felt about meeting on 20th January. Following a lot of discussion it was decided that CDS would invite RM to a meeting to try to find a way forward. The meeting would be minuted and signed by all parties to ensure there was no misunderstanding by any parties involved.</li> <li>• CDS apologised for the late sending of papers.</li> <li>• CDS proposed a standing agenda for all meetings.</li> <li>• CDS requested the boards permission to ask for costs from Andy Walters for hosting the CGDT website.</li> </ul>	<ul style="list-style-type: none"> <li>• CDS to write to RM to invite him to meet with board.</li> <li>• CDS to produce a standing agenda</li> <li>• Andy Walters to potentially oversee website</li> </ul>
Governance	<ul style="list-style-type: none"> <li>• CR presented a paper on Director Responsibilities with proposal that it be added our memorandum and articles of association. Paper was discussed and board agreed to adopt it with a couple of amendments. CR will amend document and send to all directors.</li> <li>• CR suggested that we take small sections of the our memorandum and articles of association to discuss and update at each board meeting to enable us to present an updated version to members at the next AGM.</li> </ul>	CR to amend Director Responsibility paper and redistribute. Governance to become a standing item on agenda

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Administrative Report	<ul style="list-style-type: none"> <li>• HA and JMN directorships been lodged with Companies House. John Shiveral removed.</li> <li>• <i>Glendaruel Land Ownership</i> CDS, AL, CC met with Sally Morris and Douglas Bouttell of AB&amp;C regarding ownership of land at Glendaruel. Site meeting was positive and to be explored further. This would enable a path to complete a circular route through glen and forest. Need to establish tenancy.</li> <li>• <i>ARC</i> - logo proposed</li> <li>• <i>LL&amp;CW</i> not a lot of interest from other communities in formulating a steering group. Create a sub-group from CGDT may be way forward to enable access to future grants. Need to find ways to finance upkeep of path. Some sections are very wet and boggy after the winter. CC has been approached to take pupils from Kilmodan from Asgog to the Tank Landings.</li> <li>• <i>Childcare</i> Presently having to take children to Cairndow. UHI interested in setting up a collaborative program and are keen to establish needs of community.</li> <li>• <i>Micro Hydro Project at Garvie</i> Local Energy Scotland assigned Karen Delaney to support CGDT in applying for Enablement Grant.</li> <li>• <i>Cruach Mhor WT</i>. Payment for Q3 requested.</li> <li>• <i>Gift Aid</i> awaiting approval to reclaim</li> <li>• <i>End of Financial Year</i> all claims to be made by 17th March</li> </ul>	
Finances	<p><u>February 2020</u></p> <p>Expenditure: £4,287.74</p> <p>Income: £0</p> <p>Balance: £32,666.98</p>	
Hydro proposal	<ul style="list-style-type: none"> <li>• Mark Brennan, Shared Ownership Expert, Energy Saving Trust met with CDS, CB, CR, Davie Munro and Cathy Grant. See notes from meeting.</li> <li>• Following discussion CGDT acknowledged very short timescale, project has to be completed by March 2021, project is totally on Forestry Scotlands land.</li> <li>• CGDT acknowledged that there would be no financial implications if we can secure an Enablement Grant.</li> </ul>	AL to complete form for Enablement Grant
AOCB	<ul style="list-style-type: none"> <li>• CDS and Graham Curran to meet to discuss co-option and the trust. CDS to report back at next meeting.</li> <li>• Re-opening of the Tighnabruaich Viewpoint 20th March 12 noon. Directors invited followed by lunch at An Lochan.</li> <li>• Enterprise and Leadership Training course at Balloch - see CDS for more details.</li> <li>• Development Trust Association - Cumbernauld 6th &amp; 7th Sept</li> </ul>	Graham Curran to join board
DONM	<ul style="list-style-type: none"> <li>• 19th March, 7.30pm Colintraive Village Hall</li> <li>• 23rd April, 7.30pm, Glendaruel Village Hall</li> <li>• 21st May, 7.30pm, Colintraive Village Hall</li> <li>• 18th June 7.30pm, Glendaruel Village Hall</li> </ul>	AL to book halls