

# Colintraive & Glendaruel Development Trust

## Virtual Meeting via Zoom and phone

9 September 2020

Agenda	Minute	Papers	Action
Present	Charles Dixon-Spain (CDS) (Chair), Harry Andrews(HA), Jim McLuckie (JM), Alex MacNaughton (AM), Cathleen Russell (CR)		
Apologies	John McNaughton (JMcN), Colin Boyd (CB)		
Previous minutes	Proposed: Jim McLuckie Seconded: Harry Andrews	Minute emailed 11.08.20	
Matters Arising	Co-option of Graham Curran. CDS has had a brief discussion with Graham. Graham and CDS will hopefully be able to give an update on the broadband rollout for this area in near future.		CDS to complete process of co-option of Graham
Governance	CDS presented draft policy papers on updated Code of Conduct and Complaints. Directors felt that there had not been enough time to give paper due consideration and no decision on these documents were made. There followed a general discussion on the need to update a lot of the DT policy documents. CR stated that she would begin to develop an up to date risk register that would help the board formulate a plan for updating policies.	Several papers presented	CR to develop a template and begin to populate an up-to-date risk register

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Administrative Report	<p>EGM cancelled due to external factors. Voting on clause 6 &amp; 7 was 73% for 27% against but the result is invalid as the EGM was cancelled.</p> <hr/> <p>Covid-19. great community response - volunteers, suppliers Volunteer drops 375, Food boxes delivered, No. of individuals receiving food help 37, mileage claimed by volunteers 2214. CDS thanked AL and CC for all their hard work in supporting the community. Report to be written for HIE and will be available for CGDT</p> <hr/> <p>Glendaruel Land Ownership As the CGDT was unable to hold EGM this process has stalled. CGDT had to 1) obtain an independent valuation, 2) amend the M &amp; A's to adhere to latest DTAS standards on open membership, 3) conduct a community consultation, 4) receive agreement to sell from AB&amp;C. AB&amp;C had received a request to lease was submitted on 25th March but as yet no decision. Lease of land would allow CGDT to complete path connecting LL &amp; CW to Stronafian Forest. Without this CGDT cannot apply for funding to construct path. Asset Transfer - extensive process</p> <hr/> <p>2019- 2020 Annual Accounts Trustees Report has been drafted for approval.</p> <hr/> <p>Paths for All - Received £1,125.00 of total award. Awaiting £350 which will be completed on completion of volunteer aspects as detailed in last board meeting. Still need volunteers to help complete project - contact CC.</p> <hr/> <p>Membership - CGDT discovered that people who thought they were still members had lapsed. Membership drive to be undertaken over next few months. Several new households in the area. CR informed meeting that CGCC was developing a welcome pack for new households and we would include a membership form in pack. CR requested that membership applications had to be made in advance of AGM - as membership applications would have to be approved. Discussion took place on updating application forms.</p> <hr/>	Admin Report	<p>Expenses not yet claimed to be submitted asap to AL</p> <p>AL to explore asset transfer</p> <p>AL to send email of Trustees Report to all directors to review and approve by next Monday.</p> <p>CR will email forestry group re Paths for All</p> <p>CDS to update CGDT application forms and set up an online payment system.</p>

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Financial Report	<p>20 August 2020</p> <p>Expenditure: £6,686.94 Income: £5,575.00</p> <p>Balance: £44,621.95</p> <p>9 September 2020</p> <p>Expenditure: £6,002.26 Income: £0</p> <p>Balance. £38,619.69</p>		
Cowal Way			
Stronafian Forest	<p>Paths for all. CC gave a report on work done on path to Modans Well.</p> <p>There has been an offer to allow community members to observe the harvesting process.</p> <p>Dark Sky project to begin - Re-establish Forestry Group which hasn't met during Covid.</p>	Paper submitted	CR to organise Forestry Group Zoom meeting
AOCB	<p>Apprenticeships - discussed and need to be explored in more depth at next meeting.</p> <hr/> <p>CR informed meeting that there may be grants available for EU for sustainable travel and that we should begin process of consulting community. Informed meeting that Graham Curran was doing some research on viability of electric vehicle and chargers for area.</p>		Directors to explore what businesses in area would consider having an apprentice.
DONM	CDS will contact directors to check on availability for next 3 meetings.		Papers for meeting to be distributed 1 week in advance